

# New Castle County Vo-Tech School District Apprenticeship



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# Related Instruction Classes

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- 2 nights per week
- Three hours per night 6:30 pm-9:30 pm
- 48 three hour classes – 144 hours



# Attendance Policy

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- State Guidelines for Apprenticeship
- Notification 3 absences and 5 absences
- Includes lateness or leaving early
- **SIX absences – You are dropped from Delaware Apprentice Program and your related class**



# What is Apprenticeship?

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- Related Instruction – 144 hrs per year
- On the Job Training – 2000 hrs per year

576 hours related instructions +  
8000 hours OJT =

**Journey person papers**

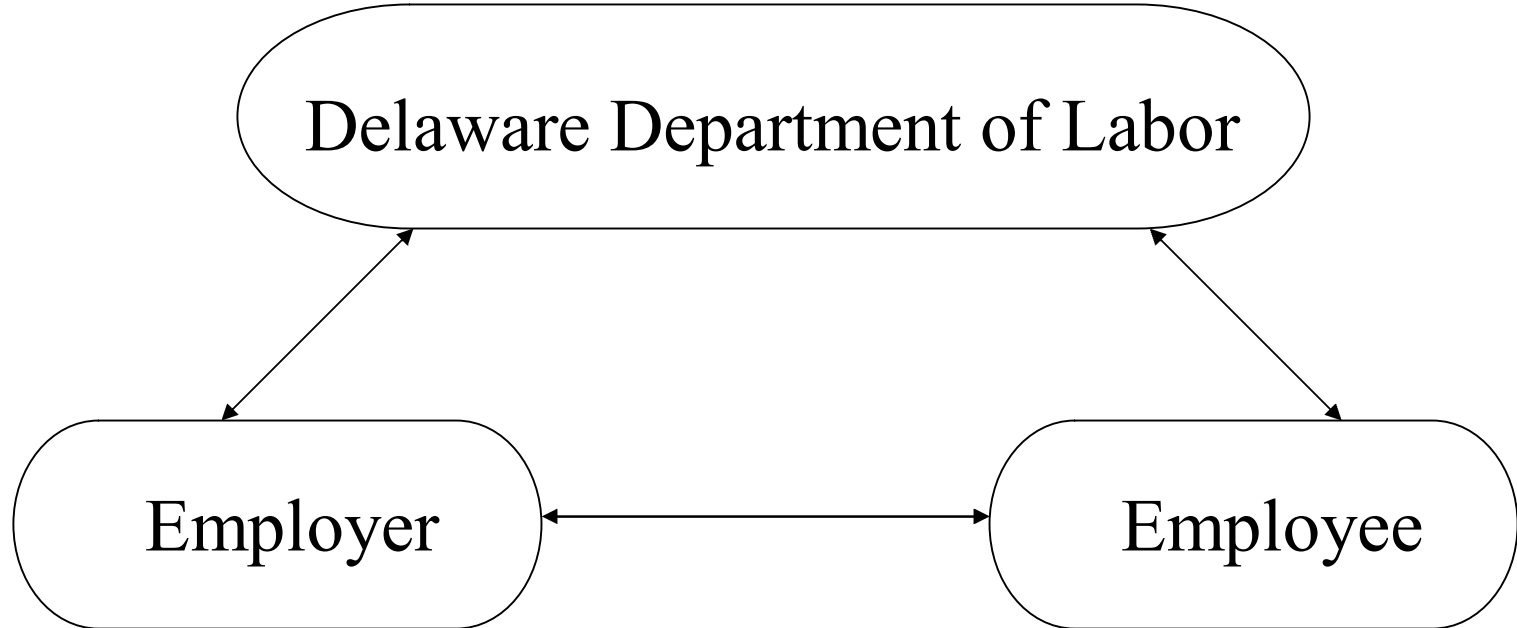


# Things registered apprentices should know:

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- New Castle County Vo-Tech's responsibility –  
*RELATED INSTRUCTION*
- Sponsoring Employer's responsibility – "hands on"  
OJT training
- You must have a valid apprenticeship agreement
- If you change employers, your apprenticeship agreement is *no longer valid*.
- Only your employer can request "Journeyperson's"  
papers upon graduation.

# State Registered Apprenticeship Agreement Overview





# Questions to Ask an Employer

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- Is your company an Apprenticeship Sponsor?
- Is there a probationary Period ?
- Will you sponsor me?
- What credit will you give me for previous experience?



# Wage Rates to be Paid Apprentices

## Incremental Increases for every 1000 hours

**PERIODS:**

|     |                 |
|-----|-----------------|
| 1ST | <u>1000 HRS</u> |
| 2ND | <u>1000 HRS</u> |
| 3RD | <u>1000 HRS</u> |
| 4TH | <u>1000 HRS</u> |
| 5TH | <u>1000 HRS</u> |

**RATES:**

|       |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |

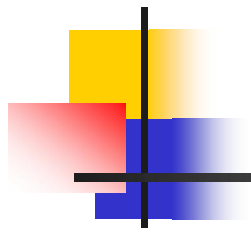
**PERIODS:**

|      |                 |
|------|-----------------|
| 6TH  | <u>1000 HRS</u> |
| 7TH  | <u>1000 HRS</u> |
| 8TH  | <u>1000 HRS</u> |
| 9TH  | <u>1000 HRS</u> |
| 10TH | <u>1000 HRS</u> |

**RATES:**

|       |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |

- View of section of Apprenticeship Agreement



|                     |  |                                   |                                       |
|---------------------|--|-----------------------------------|---------------------------------------|
|                     |  |                                   | SOCIAL SECURITY NO.                   |
| SCHOOL AND LOCATION | JOURNEYMAN RATE<br>\$                          | DATE<br>APPRENTICESHIP<br>BEGINS: | APPRENTICESHIP<br>PROBATIONARY PERIOD |
| TRADE:              | <b>CREDIT FOR<br/>PREVIOUS<br/>EXPERIENCE:</b> | <b>APPRENTICESHIP<br/>TERM</b>    | <b>TERM REMAINING</b>                 |

- View of section of Apprenticeship Agreement



# School + OJT Hours Ride Together

| CREDIT FOR PREVIOUS EXPERIENCE: | APPRENTICESHIP TERM | TERM REMAINING |
|---------------------------------|---------------------|----------------|
|                                 |                     |                |

3<sup>rd</sup> year of school + New Employer

Bargain for \_\_\_ OJT \_\_\_\_\_ hours

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Credit for Previous  
Work Experience  
4000 hrs ?



# School + OJT Hours Ride Together

| CREDIT FOR PREVIOUS EXPERIENCE: | APPRENTICESHIP TERM | TERM REMAINING |
|---------------------------------|---------------------|----------------|
|                                 |                     |                |

Example:

No school + 6000 hrs OJT = 1<sup>st</sup> year apprentice



# School + OJT Hours Ride Together

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| CREDIT FOR PREVIOUS EXPERIENCE: | APPRENTICESHIP TERM | TERM REMAINING |
|---------------------------------|---------------------|----------------|
|                                 |                     |                |

Example:

3 yrs school + 0 hrs OJT = Problem



# Apprenticeship Agreement

Signature of Apprentice

Signature of Authorized Company Official

Signature of Authorized State Official

- View of Apprenticeship Agreement... All signatures needed



# Importance of Paper Trail

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- Where is your copy of your Apprenticeship Agreement ?
- Keep it with your important documents



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Change employers ??  
--original apprenticeship  
agreement is no longer  
valid!!!

You need a new agreement !



# Remember...

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6 Absences from class –  
Your Registered Apprenticeship  
Agreement is VOID



# Journeypersons Papers

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4 yrs school + 8,000 OJT

Only your employer can request  
“Journeypersons Papers” from  
the Department of Labor.

The logo consists of a vertical black line on the left, intersected by a horizontal black line. To the left of the intersection are three overlapping squares: a yellow one on top, a red one in the middle, and a blue one on the bottom. The text "Department of Labor" is positioned to the right of the logo.

# Department of Labor

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